

L'ATELIER FIVE

Privacy Notice and Consent – Newsletter Signup

This privacy notice tells you about the information we collect from you when you sign up to receive our updates and newsletter via our website. In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

Who are we?

We are L'Atelier Five Ltd, a retail design agency based in central London. We design, build and deliver engaging bespoke retail experiences.

Our address is 18 Hanover Street, London W1S 1YN. You can contact us by post at the above address or by email at gdpr@latelierfive.com.

We are not required to have a data protection officer, so any enquiries about our use of your personal data should be addressed to the contact details above.

What personal data do we collect?

When you subscribe to our newsletter, we ask you for your name and your email address and company.

Why do we collect this information?

We will use your information to send you our newsletter, which contains information and examples of our recent projects and company news.

We ask for your consent to do this, and we will only send you our newsletter for as long as you continue to consent.

What do we do with your information?

Your information is stored in our database and is not shared with any third parties. It is not sent outside of the UK. We will not use the information to make any automated decisions that might affect you.

How long do we keep your information for?

Your information is kept for as long as you continue to consent to receive our newsletter.

Your rights over your information

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate.

You can also ask for it to be erased and you can ask for us to give you a copy of the information.

You can also ask us to stop using your information – the simplest way to do this is to withdraw your consent, which you can do at any time, either by clicking the unsubscribe link at the end of any newsletter, or by emailing, writing to us using the contact details above.

Your right to complain

If you have a complaint about our use of your information, you can contact the Information Commissioner's Office via their website at www.ico.org/concerns or write to them at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Your Consent

Your consent can be given by signing up to the newsletter subscription list by using this link : [News Signup](#)